

## REQUEST TO END FIXED TERM TENANCY AGREEMENT BEFORE TERMINATION DATE

TO: Methven Professionals  
46-52 Brice Avenue  
MOOROOLBARK VIC 3138

RE: Property at: .....

Tenant: .....

Owner: .....

I/we the above mentioned tenant's acknowledge that we have a fixed term tenancy agreement between the owner of the above property and ourselves.

We hereby request the owner's consent to end the current fixed term tenancy agreement and VACATE THE PROPERTY ON THE                      /                      /

We acknowledge that if our request is granted by the owner, we will be liable to pay the following which we acknowledge have been fully explained to me/us.

1. Pay rent until the day the new tenancy commences or until the termination date of our fixed tenancy agreement, whichever comes first. Should the owner decide not to relet the property, rent is payable until the expiration of the tenancy agreement.
2. Pay a pro rata letting fee for the unexpired term of our fixed term tenancy agreement
3. Pay the costs of advertising for the re-letting of property. We acknowledge that at the agents sole discretion advertisements will be placed in the local newspaper and on realestate.com.au. The maximum cost of such advertising, including photos to be spent on our behalf will not exceed \$392.00 Copies of all advertisements will be provided on request.
4. Pay for the costs of obtaining a National Tenancy Database references.
5. We hereby authorise the agent to deduct the above rent and other associated re-letting cost's from our bond and agree that if the bond is insufficient to cover the above including the repairing any damages, cleaning or any other costs incurred in returning the property back to the condition as evidenced in the condition report that we signed when we first took possession of the property then, I/we agree to pay the balance owing on demand, either prior to, or after the new tenancy commences.
6. We also agree to maintain the property and to attend to grass cutting, garden maintenance etc until the new tenancy commences.

We hereby acknowledge that the Agent has informed us that, if I/we do not agree to the above, the matter will be referred to the Residential Tenancies Tribunal for determination.

We acknowledge having received a copy of this request.

Signature(s) .....

Date .....

Witness .....